**Huntsville Council of PTA’s**

**Board of Directors Meeting Minutes** (Change title for Executive Board Meet)

Date | Location | Time | Called by |

**In Attendance**

**Report of Officers**

Board of Directors Meeting(Check title for Directors/Executive) of the 2021-2022 Huntsville Council of PTA’s.

**I. Call to Order**

**II. Approval of Minutes of MM/DD/YYYY**

**EX.**Motion was made to approve minutes, motion was moved and seconded. Minutes were approved as presented.

**III. Officers Report-**

**-Treasurer |**

**-VP of Programs |**

**-Secretary |**

**-President |**

**-Additional Comments**

**The meeting was adjourned at 00:00a.m.**

**Next Meeting |**

mm/dd/yyyy

**Looking Ahead |**

EX. Insert upcoming events and/or important dates

28 May End of Second Semester, Last Day for Students

27-28 May Graduation Days