

# HUNTSVILLE COUNCIL OF PTAs

## 2017 Concessions Agreement

<b>School Name:</b>			
<b>Organization Name:</b>			
<b>Organization Point of Contact (Name/Phone/E-MAIL):</b>			
<b>Organization Group Leader (Name/Phone/E-Mail):</b>			

**CONCESSION WORKERS:**

- Each game will consist of a minimum and maximum number of workers.

LEVEL OF COMPETITION	MILTON FRANK		STADIUM MANAGERS	
	MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
MIDDLE SCHOOL	8	10	1	1
FRESHMAN/JUNIOR VARSITY	8	10	1	1
VARSITY	18	28	2	4

- Workers shall report to the stadium follows:
  - Middle School, Freshman, and JV workers shall report 1/2 hour prior to start of each game/event.
  - Varsity game workers shall report one hour and thirty minutes (1.5 hours) prior to start of each game/event.
- Workers are expect to comply with all Health Department regulations
- Workers are required to dress appropriately while working in the concessions
  - Hair nets or baseball caps are required for all workers handling food
  - Open toed shoes are not allowed
  - Clothing (shirts/jackets/caps) with offensive language or pictures are prohibited
- Workers shall assist with complete pre-game and post game inventories.
- Workers shall clean concession area at the conclusion of each game/event.
- Workers shall conduct themselves according to rules provided by Concession Supervisor.
- Workers shall perform other duties as assigned by the Concessions Supervisor.
- Each Organization shall designate two (2) people per game to serve as Group Leaders.
- Each Organization is responsible for inventory and income discrepancies. In the event of a discrepancy, participating organization's income earned shall be reduced to recover any loss.
- Group Leaders shall assist the Concession Supervisor with work assignments for each game/event.
- Group leader or designee shall assist Concessions Supervisor with counting money at the end of each game/event.

**PAYMENTS:**

- EACH SCHOOLS LOCAL PTA/PTSA UNIT MUST BE IN "GOOD STANDING" WITH LOCAL, STATE, AND NATIONAL ORGANIZATIONS.**
- Payments to organizations are based on profit distribution per game.

**CANCELLATION NOTIFICATION:**

- 72 hours notice is required if your organization has to cancel a scheduled game/event. If timely notification is not provided to the Concession Coordinator, the Huntsville Council of PTAs will initiate action to cancel all remaining scheduled games for your organization.

In the event your organization does not meet or violate requirements listed above, the Huntsville Council of PTAs reserve the option to reduce your profits or cancel any future agreements or games.

Signature

Title

**Hardcopy, telephone, or text message request will not be accepted.**

**THIS FORM SHALL BE SUBMITTED WITH YOUR GAME REQUEST.**